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September 9, 2018

Mrs. Employer  
Company Name  
1234 First Street  
Anytown, State ZIP

Dear Mr & Mrs Workamper

We are excited you have agreed to join our team for the upcoming season! As a measure of good faith we ask that you read the following work agreement and provide a signed copy for our files.

Your position will start on March 3, 2019 and end September 9, 2019. You are welcome to arrive up to five days in advance and stay an additional 5 days after your position ends.

Your site will be provided for FREE and will not be included in your wages on your W-2 statement, since we require you to stay onsite. The space we have reserved is site #512 and includes water, sewer, electric, cable and Wi-Fi.

You have agreed to work in our front office, as a Reservation Agent booking reservations for our guests and answering customer phone calls. Your schedule will rotate weekly, but you will work between 30-40 hours each week at a rate of 11.50 per hour.

We also pay a completion bonus at the end of the season, which is calculated at \$1 for every hour worked.

Please sign and return a copy of this letter by fax or mail no later than September 15, 2018 .

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We agree to the terms outlined above:

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Mrs. Employer Signature

Date

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Mrs. Workamper Signature

Date